



PLANT ACADEMY CALENDAR 2009-2010

Supervisor Leadership Certificate Program is the second of three tracks required for Plant Operations supervisors to complete. Participants who complete 7 core classes, 2 electives and a Practicum Project will receive a certificate. Courses are not in sequence and may be taken in any order.

Supervisor Leadership Certificate Program	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Applied Leadership	Sep 17 Th 8:00 AM -12:00 PM									
Customer First		Oct 13 T 8:00 AM -12:00 PM								
Realizing Common Ground: Diversity and Inclusion in Workplace							Mar 16 T 8:00 AM -12:00 PM			
Ethics					Jan 13 W 12:30-3:30 PM					
Introduction to Facilities Management at the University of Michigan: An Overview	Sep 15 T 12:30-3:30 PM			Dec 2 W 8:00-11:00 AM						
Law & Policy						Feb 3 W 8:00 AM -12:00 PM				
Practicum Project (Project required see deadlines below; class attendance optional)	Sep 23 W 10:00 AM -12:00 PM									
Supervisor Tools for Leading Change		Oct 1 Th 8:00 AM -12:00 PM								
Electives	Select TWO courses to fulfill certificate requirements									
Clear Concise & Accurate Business Writing <i>(Location offsite see LearnerWeb)</i>			Nov 3 & 5 T, Th 8:00 AM -12:00 PM							
Crucial Confrontations		Oct 21, 26, 28 W, M, W 12:30-4:30 PM								
Tune Up Your Crucial Confrontations		Oct 23 F 10:00 AM -2:00 PM								
Building a Better Work Environment through Motivation, Recognition and More							Mar 29 M 12:30-3:30 PM			
Professional Presentation Skills						Feb 10 W 8:00 AM -12:00 PM				
Seven Habits of Highly Effective People								Apr 27 – 29 T-Th 8:00 AM -12:00 PM		
University Financial Systems			Nov 12 Th 1:00-3:00 PM							
Practicum Project Deadline – Part 1 <i>(Supervisor Approval - due to Plant Academy)</i>		Oct 12 M						Apr 12 M		
Practicum Project Deadline – Part 2 <i>(Completed Packet - due to Plant Academy)</i>			Nov 9 M						May 10 M	
GRADUATION – Management Forum <i>(except FUN graduates will receive certificates at FUN meeting)</i>				Dec 8 T 10:00 AM - 12:00 PM						Jun 8 T 10:00 AM - 12:00 PM

Register via LearnerWeb: <http://po-ns-lweb.bf.umich.edu/lweb>. If you do not have access, please contact your supervisor, your TACS Rep or call Plant Academy 734-647-0831 for assistance.